

**Ranchi University, Ranchi**

Application form for the Promotion/ Shifting in Date of Promotion of teacher under career advancement scheme as per broad guideline vide notification no. 01/1-134/2016-05 dt. 14/12/2018 DHTE, Jharkhand.

**Promotion/Shifting in Date of Promotion for the following rank**

- (a) Lecturer to the Rank of Lecturer (Senior Scale)
- (b) Lecturer (Senior Scale) to the Rank of Lecturer (Selection Grade)
- (c) Lecturer (Senior Scale) to the Rank of Reader
- (d) Reader to the Rank of Professor.

(Please strike off whichever is not applicable)

1. (a) Name of the Applicant : .....
  - (b) Designation: .....
  - (c) Subject: .....
  - (d) Area of Specialization: .....
  - (e) Name of the Department: .....
2. Date of Birth: .....
  3. Date of Appointment as per the provision of relevant statute: .....
  4. Date of Substantive Appointment: .....
  5. Name of the Recommending Body for Appointment on Substantive Basis: .....
- (a) Name of the College where initially Appointed: .....
  - (b) Date of Degree affiliation of the subject in the college, where applicant was initially appointed as per the provision of the relevant statute: .....
  - (c) Date of Promotion with Designation: .....
  - (on the recommendation of JPSC/Other)
  - (d) Due date of Promotion with Designation: .....
  - (e) Total length of continuous service from the date of appointment under the Provision of the relevant Statute with documentary proof: .....

6. Academic qualification (Matriculation onwards):

Examination passed	Board/ University	Year of passing	Result	% of marks

7. Date of M. Phil / Ph.D. awarded : \_\_\_\_\_

8. Consistently satisfactory performance appraisal reports.

(i) Nos. of Research paper Published in standard National / International Journals

(attach copies of the reprint)

(ii) Nos. of books Published

(attach list with name of Publisher)

(iii) List of teaching aids / equipments development

(attach documentary evidence)

9. (a) Experiences of Guiding Research :-

Date of registration of the research scholar for Ph.D./ D.Lit./D/Sc.	Date of Award of Degree

(b) Any research Fellowship / Awards / Projects granted to the applicant with the name of the sponsoring body.

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(c) Details of orientation course / Summer Institutes / Refresher courses attended under different educational programmers specified by the U.G.C.

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(d) Prestigious assignment help in National / International Conferences (with list and documentary evidences)

(e) List at involvement in Administrative post under Ranchi University or any other university, if any

(f) Distinction / Honour conferred upon, If any.

(g) Any other information:

10. Information regarding service in other Universities / Bodies as per relevant statute as Lecturer / Reader

Post held	Name of the university	Nature of appointment	Date of joining	Date of leaving	Total period

11. Did the applicant apply for any Promotion earlier, which was denied :

(i) Name of the post applied for :

(ii) Date on which applied :

(iii) Reason for the denial of Promotion :

12. Whether any disciplinary action taken against you? If yes please give details

13. Total nos. of certificates / testimonials attached with the application

**Certified that the information furnished in the aforesaid paragraph and the documentary evidences furnished are true and correct. For any omission and commission or wrong information, I shall be held sole responsible**

Date :

Place:

Signature of the Applicant

(to be filled in by the Head of the Institution/Department)

1. Certified that the statement made above by the applicant have been found true and correct in respect of office records and/ or relevant testimonials and certificates.
2. Certified that the C.C.R. of the applicant is attached herwith in a sealed cover alongwith each application.
3. Certified that the statements made in para 2,3,4,5 & 6 of the applications have been verified from the service Book of the applicant.

SIGNATURE OF THE HEAD OF THE  
INSTITUTION / DEPARTMENT.

(TO BE FILLED IN BY THE OFFICE OF THE REGISTRAR)

1. The application has been cheked and found complete in all respects or incomplete in the following respect :-
2. Nothing in the records of the University is known to the contrary of the statement made by the applicant and certified by the Head of the Institution concerned

SIGNATURE OF THE SECTION OFFICER

SIGNATURE OF THE OFFICER INCHARGE

SIGNATURE OF THE REGISTRAR

DATE

SEAL OF THE UNIVERSITY.