

THE RANCHI UNIVERSITY STUDENTS' UNION

WHEREAS section 43(1) of the Jharkhand State Universities Act, 2000 directs to form a Union of students of the university consisting of all the students of the colleges and departments of the university.

WHEREAS section 43 (2) (Subs. By Act 68 of 1982) suggests that the organization and functions of the university Students' Union shall be prescribed by the statutes.

STATUTES

For Direct Election of Ranchi University Students' Union.

CHAPTER-I

SECTION 43 (2) (i) Name of the Statutes.

1. These statutes may be called The Students' Union Statutes of the University and this will apply to Ranchi University.
 - i) There shall be a University Students' Union of which all students of the university Departments and the colleges in the university shall be members.
 - ii) Each college and the University Department, taken as a whole shall have their own students' union which will be the constituent units of the University Students' Union.
2. The terms used in these statutes, shall have the meaning as set forth below:

- (a) 'Candidate' means a person who is student of Ranchi University and member of the union and going to contest a position in a students' union election.
- (b) "GC" means The General council of the students' Union
- (c) "Campaign materials" means any printed or electronic material prepared and distributed by a candidate and it includes banners, posters, pamphlets, e-mail, interviews. Wall writing and sticking of posters on walls are not under campaign materials, thus not allowed.
- (d) "Chief Returning Officer" means the person appointed among the Officers/teachers to act as chief Returning Officer (CRO) who will also be known as Chairman Advisory Council of Students' election.
- (e) Returning Officer means a person appointed among the Officers/ teachers to act as returning officer in a college and the senior most Dean/Officers in the University Departments.
- (f) "Deputy Returning Officer" means the person appointed among the Officers/teachers to act as deputy returning officer (DRO) to co-operate and assist the Returning officer.
- (g) Advisory Council means a body which includes Officers/teachers in the colleges, Deans/ Officers in the University Departments and all Deans and three Senior Principal and three active teachers of the University Departments to be nominated by the V.C..
- (h) "Elector" means a person eligible to vote in a students' union election who is member of the union.
- (i) "EC" means The Executive Council of the Students' Union of the University.
- (j) "Funds" means the fund of the students' union to be used for the welfare of the students.
- (k) "Official year" means from 16th of August of every year to the 15th of August of the following year.
- (l) Chief Patron means the Vice-Chancellor of Ranchi University.
- (m) Patron means the Pro-Vice-Chancellor for Students' Union of University Department and Principal for the college Students' Union.
- (n) Staff advisors means members of the Advisory Council.

3. Office: The office of the University students' union will be located in the premises of the Morabadi campus. It shall be its official address. The office of the college/ University Department students' union will be located in their respective college/ University Department Campus and that shall be their official address.

4. Aims and Objectives : The following will be the aims and objectives of the Students' Union.

- (i) To foster students activities and unity, designed to inculcate sense of responsibility and discipline among the students.
- (ii) To promote and enrich intellectual educational, cultural and physical development of the students.
- (iii) to encourage co-curricular activities amongst students.
- (iv) to promote among the students of the university, a sense of service to the people and duty towards the state.
- (v) to promote harmonious relations among all sections of the university community.
- (vi) to meet, discuss and make representations to the University authorities on matters concerning common interest of the students.

5. Activities:

- (i) to organize debates, elocution competition, essay competition, Seminars, Symposium, Excursion and Tour, Dramatic activities, Social Service and such other activities as are likely to benefit co-curricular activities of the students.
- (ii) to organize and hold sports and games from time to time.
- (iii) to make donation to poor boys' fund of the university, colleges and university departments.
- (iv) To publish magazines, bulletin and wall news papers which may be displayed on the notice board..
- (v) Organising and running Co-operatives.
- (vi) Such other activities as will help in enhancing aims and objectives of the union.
- (vii) to assist in solving students problems.

CHAPTER-II

6. Patron

- (i) The Vice-Chancellor shall be the patron in chief of all the students' union.
- (ii) The Pro-Vice Chancellor shall be the Patron of the students' union of the University.
- (iii) The Dean Students' Welfare shall be the Patron of the Students' Union of the University Departments.
- (iv) The principal of the college shall be the patron of the College Students' Union.

Membership of the Students' Union :

- (i) Every student studying at degree level and P.G. Level in colleges and PG level in University Depts./PG Centre shall be a member of the Students' union.
- (ii) The students who are studying vocational/ self financing courses at the degree or Diploma/ Add-on Courses level; PG or P.G.Diploma level Courses shall also be the members of the Students' Union.

8. Funds for Welfare of the Students' through students' union:

- (i) The membership fee for the students' union shall be Rs. 20.00 (Twenty) per student per annum which will be collected at the time of admission.
- (ii) A sum of Rs. 5/- per student per annum shall be credited to the university students' union fund out of the fund collected above.

CHAPTER -III

9. Disability/disqualification for student members as candidates for election.

No student shall be entitled for election as a candidate if:

- i) He is not a member of the students' union.
- ii) He has completed 7 years in the University.
- iii) He has completed the age of 30 years
- iv) He has been held guilty of and punished for use of unfair means at an examination held by college or any university or who has been rusticated by any college or any University or who has been expelled from the hostel of the college or the University on disciplinary grounds.
- v) He has been sent up for university examination or appeared in the final university examination.
- vi) No elected office bearers shall be entitled to hold the same office twice.
- vii) A member will cease to be a member if he becomes of unsound mind & chargesheeted/convicted of any criminal offence on record any where in India or abroad.
- viii) Violation of Code of Conduct disqualifies the Students from the candidature.

Explanation: A mere warning/ show cause notice issued against a student will not be deemed to be a punishment.

10. The office bearers of the Students' Union

i) There shall be the following office bearers of the students' union:

a) College Students' Union: (By Direct election)

President-I

Vice-President-I

Secretary-I

Joint Secretary-I

Deputy Secretary- I

b) University Department Students' Union (By direct election)

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President-1
 Vice president-1
 Secretary-1
 Joint Secretary-1
 Deputy Secretary - 1
 c) University Students' Union (By direct election)
 President-1
 Vice president-1
 Secretary-1
 Joint Secretary-1
 Deputy Secretary - 1

ii) All the office bearers of the union will be directly elected by and from amongst the members of the union by a simple majority vote in accordance with this Constitution and the rules framed thereunder;

provided that the Vice-president and the Joint Secretary will be elected by the members of the union from among such members of the union as will not be taking a final year examination of the university during the year in which they seek election to the office of the Vice-President or Joint Secretary.

iii) The office bearers of the union shall be responsible for the smooth, orderly functioning of the union.

CHAPTER – IV

I. General Council

There shall be a General council for College Students' Union, University Department Students' Union and Students' Union of the University.

i) For College / University Department Students' Union

- a) The office bearers of the union
- b) The Staff Advisors of the union
- c) The outgoing president of the union, provided he continues to be on the rolls of the college/University Department

The members mentioned in (b), and (c) above will have no voting right in making decisions of the students' union. But they will certainly advice the office bearers.

ii) For Students' Union of the University

- a) The office bearers of University Students' Union and all its Constituent Units namely College Students' union and the Students' Union of the University Department.
- b) The Staff Advisors of the union
- c) The outgoing president of the union, provided he continues to be on the rolls of the college/University Departments.

The members mentioned in (b) and (c) above will have no voting right.

- 2) The General Council will be the supreme authority of their respective unions and shall carry on its activities of the Union in accordance with the constitution.
- 3) Subject to the provisions of this constitution, the General Council of the University Students' Union shall have the power to give such directions to the Executive Council of the University Students' Union.

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4) Meetings

- (i) The General Council will meet at least twice a year.
- (ii) The Executive Council will meet as often as may be necessary, but at least in a month.
- (iii) The meetings of the General Council or the Executive Council will be convened by the Secretary of the Union by giving at least 7 days notice. An emergency meeting of the Executive Council may, however, be convened in consultation with the Staff Advisor by giving at least 24 hours notice.
- (iv) All the meeting of General Council and the Executive Council shall be held at the Union Office.
- (v) An Agenda of the meeting will be issued alongwith the notice of the meeting except for an emergency meeting.
- (vi) Quorum -
In all meetings of the General Council or the Executive Council $1/3^{\text{rd}}$ of the total membership of the body will constitute the Quorum.

12. The Executive Council of the Union.

(i) There shall be an Executive Council of the University Students' Union which shall consist of the following:-

- (a) The Executive Council of the University Students' Union shall consist of the office-bearers of the University Students' Union and
- (b) 11 other members to be elected by and from amongst the members of the General council of the University Students' Union by Secret Ballot.

Explanation: The Ranchi University office has two branch offices One at Jamshedpur and One at palamau. Hence these branche alongwith main R.U. Office will be treated as division. In divisions of Palamau and Jamshedpur three members be elected and for Ranchi division 5 member be elected.

- (c) The Staff Advisors of the Students' Union of the University.
- (d) The outgoing president of the union, provided he continues to be on the rolls of the college/University Department of this University.
- (ii) The members of the Executive Council mentioned in Sub-clauses (c) and (d) above will have no right to vote in the meeting of the Executive Council.
- (iii) The executive Council will function within the framework of the policies laid down by the General Council and in accordance with the Constitution.
- (iv) The Executive Council may appoint such sub-committees as may be necessary for the conduct of its business. A Sub-Committee, if appointed will be subordinate and responsible to the Executive Council.
- (v) Subject to the provisions of the Constitution the Executive Council may give advice to the office bearers of the Union as it may deem necessary in the discharge of their duties.
- (vi) The Executive Council will be responsible to the General Council.
- (vii) A member of the Executive Council shall cease to hold office as soon as his term of office bearers of his parent union ceases.
- (viii) All the office bearers of the Union shall be responsible to the Executive Council and to the general Council and will function strictly in accordance with the provisions of this Constitution.

13. Staff Advisors of the Students' Union

There shall be at least 5 - 15 Staff Advisors of the Union who shall be appointed/nominated by the :

- (i) Principal in the College from amongst the Senior teachers
- (ii) Patron in Chief in the University Students' Union from amongst Deans and Principals
- (iii) Patron in Chief in the University Department Students' Union from amongst the Head of the Departments and Deans of Faculties of Ranchi University .

14. The Staff Advisors will be responsible for the election process of STUDENTS' UNION.

15. UNIVERSITY STUDENTS' UNION FUND/ UNIVERSITY DEPARTMENT UNION FUND/ COLLEGE UNION FUND.

- (i) There shall be a University Students' Union fund in which Rs. 5/- per student all fees and grants received for the University/ University Department/College Students' Union will be credited.
- (ii) The Executive Council of the University Students' Union / Students' Union of the University Departments/ College Students' Union shall prepare an annual budget for the activities of the Union. The office bearer will act as member of the executive Council of the respective Unions.
- (iii) The budget prepared under-clause (ii) shall be approved by the General Council of the University Students' Union.
- (iv) The fund shall be operated by the Registrar on the advice of the Chairman of the Staff Advisors and the Secretary of the University Students' Union;
- (v) The fund be spent only on these items for which provision has been made in the budget.

16. PURPOSE OF THE UNION FUND

The University Students' Union fund, the Students' Union fund of the University Departments and College Students' Union fund shall be spent for the following purposes :

- (i) To organize debates, elocution competition, essay competition, Seminars, Symposium, Excursion and Tour, Dramatic activities, social Service and such other activities as are likely to benefit co-curricular activities of the students.
- (ii) To organize and hold sports and games, from time to time.
- (iii) To make donation to poor boy fund of the University college of University Department.
- (iv) To publish magazines
- (v) For the maintenance of the office of the Students' Union and other contingent expenditure connected thereto.

17. RESTRICTION OF EXPENDITURE

- (i) No amount of the college/University Department/ University students' Union Fund shall be spent for which provision has not been made in the budget in accordance with the purposes for which the fund shall be spent.

(ii) The patron-in-chief or the patron, as the case may be, may if he considers that any item of the budget is not in accordance with the objectives of the Union, shall have powers to disallow that item of the budget.

18 ACCOUNT AUDIT :

There shall be a separate Bank account at University level for the University students' union which will be operated under joint signatures of Secretary of the Union & D.S.W. on approval of the University as per approved budget. There shall be a University Students' Union fund in which Rs. 5/- per student collected in colleges/PG Departments as Students' Union Welfare fund will be transferred.

Similarly there shall be a separate Bank account for University Departments Students' Union, which will be operated under joint signatures of Secretary of the University Department Students' Union & Senior most Dean of Faculties on approval of the University as per budget.

Likewise there shall be a separate Bank account at college level for college students' union, which will be operated under joint signatures of Secretary of the College students' Union & Principal of the College as per approved budget and on approval of the University.

AUDIT :

All the three accounts mentioned above will be audited separately by the Chartered Accountant appointed by the University for the purpose & will be placed before the General Council for approval.

19. POWERS OF THE PATRON-IN-CHIEF OR PATRON OF THE STUDENTS UNION

- (i) The patron or the Patron-in-chief, as the case may be, on the advice of the Advisory Council may rescind any resolution or resolutions passed by the Students' Union which are against the objectives of the Union or prejudicial to the interest of the Institution.
- (ii) The Patron or the Patron-in-Chief may convene meetings of the General Council or the Executive Council and address it.
- (iii) When patron or the Patron-in-Chief, on the advice of the Advisory Council is satisfied that a situation has arisen, when the activities of the students' Union of the College, the University Department and the University are prejudicial to the interests of the Union or the institution or there has been gross mis-management of the affairs of the Union, he shall have the power to suspend or dissolve the Executive Council and / or the General Council of the Students' Union after recording reasons thereof.

Provided that before suspending or dissolving the Executive Council and / or the General Council of the Students' Union, the Patron or the Patron-in-chief, as the case may be shall allow reasonable opportunity to the Executive Council of the General Council concerned why such action be not taken.

20. POWER TO MAKE RULES

Subject to the provisions laid down in the Statutes, the Vice-Chancellor may frame such other rules, as he considers necessary, for the election, formation and proper functioning of the University Students' Union.

Subject to the provisions of the statutes, all matters, including disputes relating to election, in the case of the college Students' Union shall be decided by the Principal of the colleges concerned, in the case of University Departments Students' Union by the Dean, Students Welfare and in the case of University Students' Union by the Pro-Vice-Chancellor whose decision shall be final.

It will be mandatory to take approval of the decision taken by the Patron by the Vice-Chancellor, the Patron Chief of the Unions.

CODE OF CONDUCT :

The following instructions should be followed strictly otherwise nomination of the candidate for election will be treated as cancelled

1. No wall writing and poster pasting in college/ University Department/ University Head Quarter.
2. Campaign material is defined in the definition section of the Statutes, which will be followed strictly.
3. No campaigning is allowed in the running class rooms.
4. Any type of meeting conducted by the candidate for election of the students' Union will be allowed only after the prior permission of the Principal/ Heads.
5. Caste and religion provocation during campaign is not allowed in any form.
6. No meeting for election purpose is allowed in the Ranchi University office premises.
7. Collection of money in public places is strictly not allowed
8. The use of Loud Speaker for the purposes of campaigning are strictly prohibited.
9. A candidate is allowed to display one poster/ Banner in each college/ University Department on the specified place provided by the Institution.

TOTAL MEMBERS IN GENERAL COUNCIL OF THE COLLEGE STUDENTS' UNION

1. All the office bearers of the College Union - 05
 2. 5 to 15 Nominated Students advisors out of which students of Part- I, II & III depending upon the strength of the college

500	-	5	(minimum)
1500	-	10	
More than 1500	-	15	
- NSS - 01
 NCC - 01
 College Athletes
 Boy - 01
 Girl - 01
 Past President of the Students' Union - 01

As per reservation of Govt. of Jharkhand adopted by Ranchi University.

3. 5 to 15 Staff Advisors depending upon the strength of the

College minim- 500= 5

1500=10

More than 1500 = 15

TOTAL MEMBERS IN THE GENERAL COUNCIL OF THE STUDENTS' UNION FOR THE UNIVERSITY DEPARTMENTS.

1. All the Office bearers - 05
2. 23 Nominated Student advisors out of which Students of Part -I and Part II of each University Department. If the new department is added or may be closed accordingly number may be increased or decreased. The highest marks scorer in Hons./ P.G. Part- I is to be nominated as student advisor.

NSS 01

NCC 01

Athlets

Boy 01

Girl 01

Past President 01

3. Staff advisors: All the Deans of the University - 04

TOTAL MEMBERS OF THE GENERAL COUNCIL OF THE UNIVERSITY STUDENTS' UNION

1. All the Office bearers of the USU - 05
2. Either President or any one member of the office bearer of the College Union/ University Department Union nominated by the respective Union..
 - (a) Constituent Colleges 33
 - (b) Affiliated Colleges 27
3. Any one member of the office bearer of the College Union/ University
 - University Departments 01
4. All the staff advisors 15
 - Dean - 04 (One from each faculty)
 - Heads - 04 (One from each faculty)
 - Senior Principal- 03
 - Teacher - 04 (One from each faculty)

The office bearers are authorized to nominated one of the members of the office bearer of their Union for the General Council of the University Students' Union.

अनुमोदित

(Handwritten Signature)
(ए.ए.खान) 11/11/16

कुलपति

राँची विश्वविद्यालय, राँची

(Handwritten Signature)
11-2-16
(एल एन भगत)

कुलसचिव

राँची विश्वविद्यालय, राँची